

**DEPARTMENT OF TRANSPORTATION**

DISTRICT 11

4050 TAYLOR STREET, M.S. 120

SAN DIEGO, CA 92110

PHONE (619) 688-6668

FAX (619) 688-3122

TTY 711

*Flex your power!  
Be energy efficient!*

February 4, 2009

Dear Small Business Owner:

We invite you to "save the date" for two very important events hosted by the California Department of Transportation, District 11 (Caltrans).

On Wednesday, February 11, 2009, Caltrans will hold a Small Business Certification workshop from 9 a.m. to 12 noon. If you have not obtained your Small Business Certification, this is the perfect opportunity. *Certifying* your small business allows you to receive a 5 percent preference on qualifying contracts and to participate in our second event on March 24, 2009. We invite you to join us at Caltrans headquarters, 4050 Taylor Street in San Diego. The workshop is free and registration is required. Please see the enclosed flier for more details.

On Tuesday, March 24, 2009, the Caltrans Small Business Advisory Council, in partnership with the San Diego Public Agency Consortium, will host the 5<sup>th</sup> Annual Business Procurement Fair. At this fair, you will have the chance to meet with purchasers from both Caltrans and local agencies, who will be prepared to make on-the-spot purchases of the goods and services essential to their operations. Please join us at the beautiful Balboa Park Club at 2150 Pan American Road West in San Diego. You must register for this completely *free* event. Online registration closes on March 20, 2009. Please check the enclosed flier for more event information or our website at [www.dot.ca.gov/dist11/small\\_business.htm](http://www.dot.ca.gov/dist11/small_business.htm).

We look forward to your participation in these two exciting events, and invite you to spread the word in your business community. If you have any questions, please call Nellie Richardson, Small Business Outreach/Contracts Liaison, at (619) 220-7343.

Sincerely,

A handwritten signature in blue ink, reading "Pedro Orso-Delgado".

PEDRO ORSO-DELGADO  
District Director

Enclosures

c: Nellie Richardson, Small Business Outreach/Contracts Liaison, Caltrans District 11



**SAVE THE DATE**

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**DISTRICT 11's SMALL BUSINESS COUNCIL  
& SAN DIEGO'S PUBLIC AGENCY CONSORTIUM (PAC)**

*Present*

**THE 5<sup>th</sup> ANNUAL BUSINESS PROCUREMENT FAIR  
TUESDAY, MARCH 24, 2009**

*Balboa Park Club (Ballroom)  
2150 Pan American Road West  
San Diego, CA 92101*

Registration: 9:00 AM – 9:30 AM  
Negotiation: 9:30 AM – 11:00 AM  
Purchasing: 11:00 AM – 1:30 PM

*No Fees or Costs!  
On the Spot Purchasing!*

To register go to [www.dot.ca.gov/dist11/small\\_business/profair.htm](http://www.dot.ca.gov/dist11/small_business/profair.htm)  
*On-line registration ends March 20, 2009*

Direct your questions to Nellie Richardson at (619) 220-7343, e-mail:  
[Nellie\\_Richardson@dot.ca.gov](mailto:Nellie_Richardson@dot.ca.gov) or Cherri Shur at (619) 688-3151, e-mail:  
[Cherri\\_Shur@dot.ca.gov](mailto:Cherri_Shur@dot.ca.gov)

*Caltrans Small Business  
4050 Taylor Street, Mail Station 253  
San Diego, CA 92110*

**COMMODITIES NEEDED**

Asphalt Materials  
Barricades  
Batteries  
Computer Peripherals  
Construction Equipment  
Digital Cameras  
Electrical Test Equipment  
Graffiti Removal Products  
Guardrail & Attenuator Parts

Janitorial Supplies  
Office Supplies  
Paint Supplies  
Printer/Copier Supplies  
Safety Gear  
Sealants  
Traffic Cones

**SERVICES NEEDED**

Air Conditioning  
Copier Repair  
Door Repair  
Environmental  
Pest Control  
Plumbing  
Recycling  
Security  
Surveillance Camera Repair  
Training

*and more!*

***Don't miss this great opportunity to do business with State and Local Agencies!***

Register on-line at [http://www.dot.ca.gov/dist11/small\\_business/profair.htm](http://www.dot.ca.gov/dist11/small_business/profair.htm) or mail/fax this form, along with your Payee Data Record and Drug Free Workplace Certification forms, to:

Caltrans Small Business  
4050 Taylor Street  
Mail Station 253  
San Diego, CA 92110

Fax: (619) 220-7379

For more information, please call (619) 220-7343

**Please register me for DISTRICT 11's SMALL BUSINESS PROCUREMENT FAIR on MARCH 24, 2009!**

NAME \_\_\_\_\_ DGS CERTIFICATION # \_\_\_\_\_

COMPANY NAME \_\_\_\_\_ JOB TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

WEBPAGE ADDRESS \_\_\_\_\_ NO. OF ATTENDEES \_\_\_\_\_

BUSINESS PRODUCTS OR SERVICES PROVIDED \_\_\_\_\_

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**Arnold Schwarzenegger**  
Governor

**Dale E. Bonner**  
Business, Transportation and Housing Agency

**Will Kempton**  
Caltrans Director

**Pedro Orso-Delgado**  
Caltrans, District 11 Director